

Certified Banker (Stage I)-Macao Module Exemption Application Form

- Please read the **NOTES** carefully before completing this form.
- Please complete the form in **BLOCK LETTERS**.
- Please tick or delete as appropriate

SECTION A: PERSONAL PARTICULARS

Title <input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Dr <input type="checkbox"/> Other (please specify)	HKIB Membership No.
Name (as shown on ID/Passport) (Surname)	(Given Name)
ID/Passport No.	
Current Employer, if applicable	
Department	Position
Correspondence Address <input type="checkbox"/> Business <input type="checkbox"/> Residential	
Telephone / Mobile no.	E-mail

ACADEMIC/PROFESSIONAL QUALIFICATION

Year of Graduation	Highest Qualification Obtained	Name of Granting Body	Country/ Region of Granting Body	Duration of Study

SECTION B: APPLICATION FOR EXEMPTION

Applicants with appropriate qualification(s) may apply module(s) exemption carrying a maximum of 30 credits of Certified Banker (Stage I)-Macao course. Please "✓" the module(s) which you would like to apply for exemption.

Qualifications	Modules	Please "✓"	For office use only
Advanced Diploma for Certified Banker (Macao)	ECF on AML/CFT (Core Level)-Macao (Credit: 20)	<input type="checkbox"/>	
	Fundamentals of Banking (Macao) (Credit: 10)	<input type="checkbox"/>	
	Fundamentals of Accounting (Macao) (Credit: 10)	<input type="checkbox"/>	
	Risk Management (Macao) (Credit: 10)	<input type="checkbox"/>	
	Professional Ethics and Compliance (Macao) (Credit: 10) ¹	N/A	

Note:

1. "Professional Ethics and Compliance (Macao)" cannot be exempted.

SYLLABUS MAPPING TABLE

- Applicants may consider applying exemption of one Certified Banker (Stage I)-Macao module by multiple qualifications. However, normally not more than FOUR qualifications/courses will be considered for exempting one CB module.
- ***In case there is insufficient space below, please use separate sheet.***
- Please enclose corresponding certified true copies of your certificate(s) and official transcript(s).
- Please enclose syllabus(es) or detail course outline(s) of relevant courses, samples of assessments, etc. of qualifications/courses.

1. Name of Qualification Achieved:

CB Module		Qualification Achieved	
Module	Section(s) of Syllabus	Module (s) Completed	Section(s) of Syllabus

2. Name of Qualification Achieved:

CB Module		Qualification Achieved	
Module	Section(s) of Syllabus	Module (s) Completed	Section(s) of Syllabus

SECTION C: PAYMENT

FEES SCHEDULE		PAYMENT METHOD	
Application Fee * (per form)	HK\$200	<input type="checkbox"/> Cheque (made payable to "THE HONG KONG INSTITUTE OF BANKERS") Please use separate cheques for Application Fee and Module Exemption Fees (use separate cheque for each module)	
Exemption Fee # (per module)	HK\$800	<input type="checkbox"/> Credit Card	
* Application fee is non-refundable		<input type="checkbox"/> Visa <input type="checkbox"/> Master Amount HK\$_____	
# Exemption fee will not be charged if the application is unsuccessful		Name of Cardholder _____	
		Credit card no. _____ - _____ - _____ - _____	
		Expiry Date ____ / ____ Signature _____	
		Please fill in the total amount of your Application Fee and Module Exemption Fees	

CHECKLIST	
<input type="checkbox"/>	Completed all sections of this form
<input type="checkbox"/>	Enclosed required fees (by cheques or fill in the credit card mail order payment instructions)
<input type="checkbox"/>	Enclosed certified true copies of your certificate(s) and official transcripts
<input type="checkbox"/>	Enclosed a mapping table between syllabus of qualification(s) obtained and syllabus of HKIB's module(s)
<input type="checkbox"/>	Enclosed course outlines, syllabus, samples of assessments, etc. of qualifications/courses

ACKNOWLEDGEMENT AND DECLARATION	
<p>I, the undersigned, hereby make application for the exemption of the Certified Banker (Stage I)-Macao module(s) offered by The Hong Kong Institute of Bankers. I declare that the information given in this form is true and accurate.</p> <p>I fully understand that the application fee (HK\$200) for this application is non-refundable.</p> <p>I fully understand that the Institute reserves the rights to reject any application without sufficient documents (e.g. personal information, certificates, official transcripts, etc.), and to charge application fee as an administration fee.</p> <p>I confirm that I have read the relevant programme Notes for Exemption printed in this form and fully understand the rules and regulations.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"><div style="width: 45%;"><hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/><div style="display: flex; justify-content: space-between; padding: 0 5px;">SignatureDate</div></div><div style="width: 45%;"><hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/></div></div>	

FOR OFFICE USE ONLY	
Assessed by	Amount
Entry Date	Send on
Remarks	

NOTES FOR EXEMPTION

1. To apply for exemption, the applicant should be a current member of The Hong Kong Institute of Bankers (the Institute).
2. The applicant should submit all relevant documentary evidence for his/her qualifications (i.e. certificates, official transcripts, etc.) together with this form. Only certified true copies of the documents are accepted. We only accept photocopies of the documents which are certified as true copies by:
 - i. The Hong Kong Institute of Bankers; or
 - ii. Current employer's HR Department; or
 - iii. Macau Institute of Financial Services.
3. Exemption application will only be considered if over 70% of the Institute's syllabus is covered. Applicant should provide a mapping table between syllabus of qualifications/courses obtained and syllabus of Certified Banker (Stage I)-Macao module(s).
4. The exemption ceiling is 50% (i.e. 30 credits) of the total credits for Advanced Diploma for Certified Banker (Macao).
5. "Professional Ethics and Compliance (Macao)" cannot be exempted.
6. "ECF on AML/CFT (Core Level)-Macao" can only be exempted in Macao under an experience-based Grandfathering Policy (please contact MIFS for details). *(subject to AMCM's confirmation on the launch of Grandfathering Policy in Macao)*
7. The application fee per submission is HKD200 and the exemption fee per exempted module is HKD800. The application fee of HKD200 is non-refundable.
8. Only successful application will be charged for exemption fees. The amount of exemption fee is subject to the number of module(s) approved.
9. Exemption results will normally be given in writing within two months after the receipt of application and sufficient supporting documents. If further assessment is needed due to unexpected circumstances, separate notifications will be given. The decision of the Institute is final and cannot be appealed.
10. All documents submitted will not be returned regardless of the result of the application.
11. The Institute reserves its right to refuse application for exemption if deemed appropriate.

For Enquires:

MIFS:

Address: Avenida Sidónio Pais No.1B, Edifício Tong Hei Koc, R/C, Macau

Telephone no.: (853) 2856 8280 Fax no.: (853) 2856 9666 Email: ifs@macau.ctm.net Website: www.ifs.org.mo

HKIB:

Address: 3/F Guangdong Investment Tower, 148 Connaught Road Central, Hong Kong

Telephone no.: (852) 2153 7800 Fax no.: (852) 2544 9946 E-mail: exam@hkib.org Website: <http://www.hkib.org>